



Welcome to ASCENDER **StudentPortal!**

StudentPortal is a web-based system that provides tools that will help you view your attendance, grades, and assignments, as well as organize and plan your schedule of classes. StudentPortal includes two applications, Student Course Requests and Student Graduation Plan.

Student Course Requests allows you to request courses for the next school year, including alternate courses. Once you submit your course requests, you cannot go back to change them. If you need to make changes, you will need to visit with your counselor.

Student Graduation Plan allows you to view your graduation plan, and view and print the summary and detail of your course credits. Graduation plans are for high school-level students only. Any coursework completed prior to the 9th grade will be reflected in the remaining credits needed, which can be viewed through the Credit Summary and Credit Detail pages of the StudentPortal Student Graduation Plan application.

A screenshot of the ASCENDER STUDENTPORTAL login page. The page has a yellow header with the logo and 'English' language selection. The main content area is dark grey. On the left, there is a 'Please Login' section with three input fields: 'Student ID (Example: 123456)', 'Birth Date (Example: 03/11/1994)', and 'Social Security Number' (with a sub-label 'Last Four of SSN (Example: 5555)'). A yellow 'Login' button is at the bottom of this section. On the right, there is a large image of a tree trunk with the ASCENDER logo overlaid. The text 'ISD' is visible at the top of the image.

To Log on, you will need:

Student ID – Enter your **6-digit Student ID#**. _____

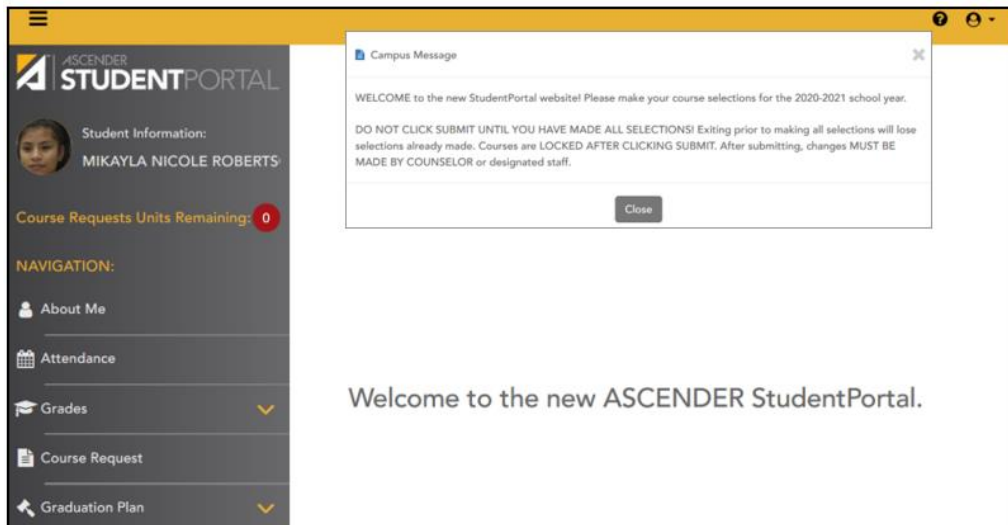
Birth Date – Enter your birth date in mm/dd/yyyy format. (i.e. 03/04/2005)

Social Security Number (State ID Number) – _____
Enter the **last four digits** of your Social Security Number or State ID Number.

Click **Login**


Getting Started


When you log in, a message from the school office will appear. **Please read the message as it will have helpful information.** Click **Close** after reading the message.



Home:

Use the left-side navigation menu to select a page.

If you have questions or need details on any page, click on  in top right corner of the page you are on.

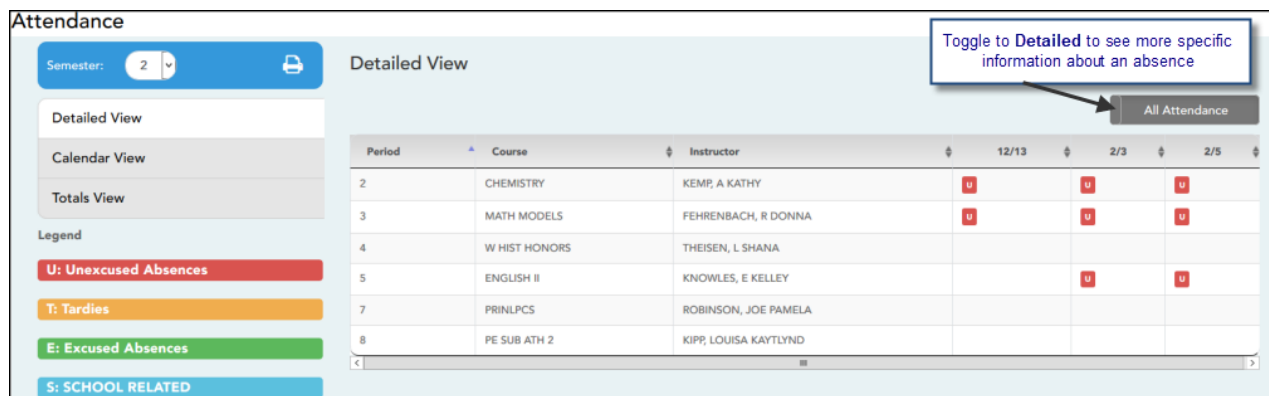
Click on  to log out of StudentPortal.

About Me:


Your name, campus, next year grade level, team, and graduation plan are displayed. Verify all information is correct.

Attendance:

The Attendance page displays your daily attendance and semester totals. Attendance data is current as of the date and time you logged in. To refresh the attendance data displayed, you must log out and log in again.



Detailed View - Displays attendance details in a table view.

- If you were not present for the entire class, a code appears for the period and date. A description of each code is displayed in the **Legend**.
- If the instructor has provided an email address, the instructor's name is displayed as a link to that email address. If you click the name, the default email client (as specified in his Internet Options settings) opens with the instructor's address in the To field.
- If the instructor has provided additional notes, click  to view the notes. The notes open in a pop-up window. Click anywhere on the page to close the pop-up window.

Calendar View - Displays attendance details in a calendar view instead of a table view.

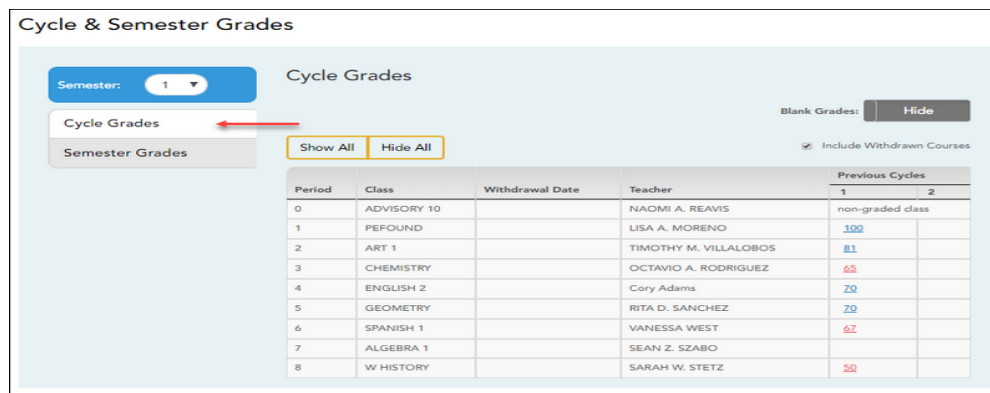
- All months for the selected semester are displayed.
- If you were not present for the entire class for any period of the day, the date is shaded. Click the date to view the attendance details for each period. The period is only listed if you were marked absent or tardy for that period.

Totals View - Displays tardies and attendance totals for the semester.

- Your classes are listed by period, and the total number of excused absences, unexcused absences, school-related absences (e.g., UIL events or field trips), and tardies for the selected semester are listed.
- The **Total Absences** column displays semester totals for all absence types, excluding tardies.

Grades:

The Cycle & Semester Grades page displays your cycle and semester grade averages. You can also view assignment grades for the current semester.



Period	Class	Withdrawal Date	Teacher	Previous Cycles	
				1	2
0	ADVISORY 10		NAOMI A. REAVIS	non-graded class	
1	PEFOUND		LISA A. MORENO	<u>100</u>	
2	ART 1		TIMOTHY M. VILLALOBOS	<u>81</u>	
3	CHEMISTRY		OCTAVIO A. RODRIGUEZ	<u>65</u>	
4	ENGLISH 2		Cory Adams	<u>79</u>	
5	GEOMETRY		RITA D. SANCHEZ	<u>79</u>	
6	SPANISH 1		VANESSA WEST	<u>67</u>	
7	ALGEBRA 1		SEAN Z. SZABO		
8	W HISTORY		SARAH W. STETZ	<u>50</u>	

Cycle Grades – Click to view the assignment grade details for that cycle.

- Click the underlined grades to view the assignment grade details for the course/cycle.
- Show All - Click to show assignment grade details for the cycle for **all courses**.
- Hide All - Click to hide the expanded assignment grade details for all courses.

Semester Grades – Click to view your posted exam, semester, final grade, and credits. This data is only available for closed semesters. For the current semester, no data is displayed.

Assignment Grades – The Assignments page allows you to view your class assignments for all courses and cycles, including graded, ungraded, dropped, missing, etc. **You can only view assignments for the current semester.**

Course Request:

The Course Selection page allows you to select and submit course requests for your next year school schedule.

The screenshot shows the 'Course Selection' page. At the top right is a 'Subject Credit Detail' button. Below it is a 'Campus Message' dropdown. A row of subject category buttons includes Language Arts (highlighted), Speech, Mathematics, Science, Social Studies, Economics/Free Enterprise, Health, PE./Equivalent, and Other Languages. A second row includes Fine Arts, Tech Applications, Career/Tech Education, Electives, and Local. Navigation buttons for 'Previous Subject', 'Next Subject', and 'Submit' are present. A warning states: 'Once your requests are submitted, you will not be able to make any changes.'

Available Courses - Language Arts

Add	Alt	Number	Course	Units
+	A	14940000	ADV JRN YRBK 1	2
+	A	14950000	ADV JRN YRBK 2	2
+	A	16010000	COLLEGE EXM PRP	1
+	A	11060000	ENG 1 L	4
+	A	11050000	ENG 1 SOL-9	4
+	A	11080000	ENG 1- IS	4
+	A	11030000	ENG 1- L	4
+	A	11040000	ENG 1- S	4
+	A	11510000	ENG 1A 5P	1

Requested Courses

Drop	Alt	Number	Subject	Course	Units
x	A (1)	17100000	Language Arts	CREATIVE WRIT	2

Alternate Courses For (remaining 2) :

17100000 CREATIVE WRIT

Drop	Rank	Number	Subject	Course	Units
x	v	12090000	Language Arts	TECHWRITESL	2

NOTE: If you log on to the application and you are only able to view the Confirmation page, you have either already submitted your course requests, or your campus has changed the application settings to view only. If no courses are listed on the Confirmation page, you have not requested courses for the next school year and will need to meet with your counselor.

The screenshot shows the 'ASCENDER STUDENT PORTAL' header. Below it is a profile icon and the text 'Student Information: LIZELY JOBAHANA SAENZ'. A red badge indicates 'Course Requests Units Remaining: 18'. At the bottom, there is a 'NAVIGATION:' section.

Units Remaining – Notice this number will update as you add or remove courses. This will help you determine if you have completed your selections.

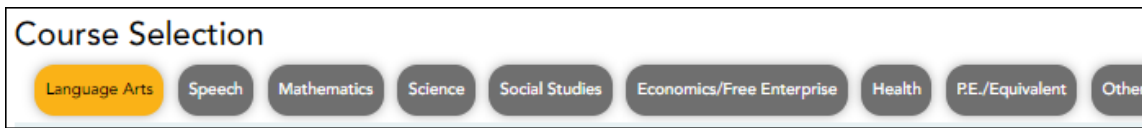
- One unit = one period in one semester.
- **Course Requests Units Remaining** will decrease as you add courses.
- Once the **Units Remaining** field is at **ZERO**, you will not be able to select additional courses unless you remove a previously selected course from the **Requested Courses** section.

**** If exiting the page before submitting requests, changes will not be saved!**

WARNING: DO NOT SUBMIT REQUESTS UNTIL YOU HAVE COMPLETED ALL SELECTIONS. Once submitted, you will only be able to view the courses you had selected.

SELECT COURSE REQUESTS:

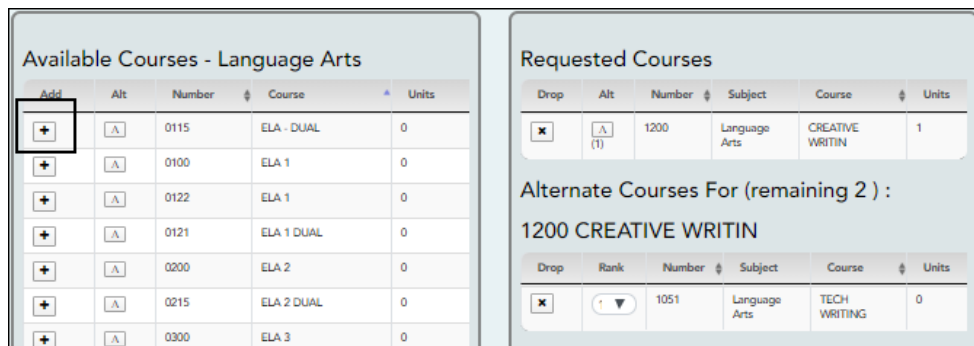
Subjects are listed across the top of the page.



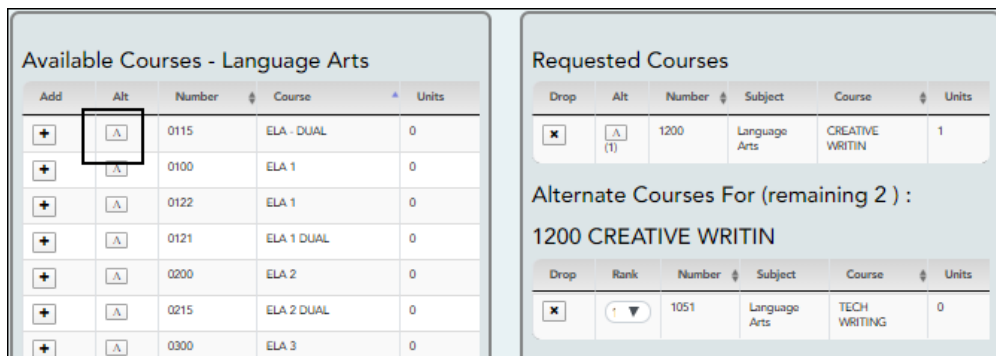
1. Click the subject area you want to view.

When you click a subject area, the list of courses under the **Available Courses** section will change to correspond with the subject selected. For example, when you click **Language Arts**, all courses in the **Available Courses** section will change to language arts classes available at your campus.

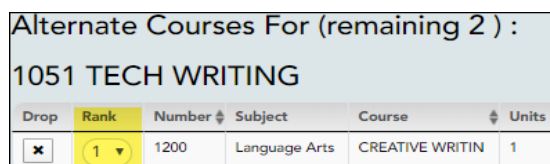
2. **ADD A COURSE REQUEST:** Click the **+** button in the **Add** column in the list of **Available Courses**. *The course will move to the Requested Courses area on the right.*



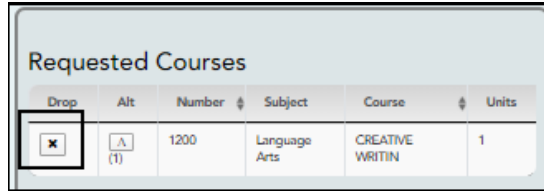
3. To select an **ALTERNATE COURSE**, click the **A** button in the **Alt** column. In the pop-up select the appropriate course for that alternate. Only three alternate courses may be selected per course.



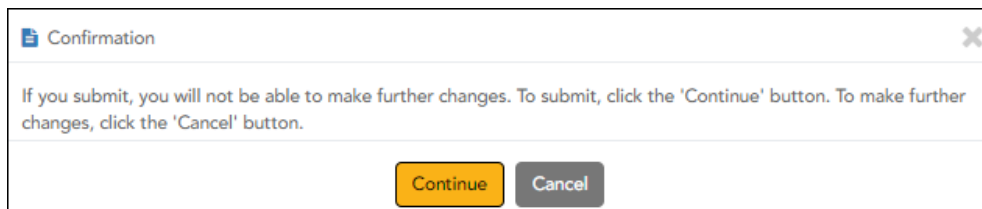
4. **OPTIONAL:** To rank the alternates (first choice, second choice, third choice), click the drop-arrow and change to the desired rank.



- To remove a course from the **Requested Courses** list, click **x** in the **Drop** column.



- Continue making selections until the **Units Remaining** area displays a **0** (zero). then click **Submit Courses**. If changes need to be made after submitting, see your Counselor.



Graduation Plan:

The Graduation Plan tab allows you to view your current graduation plan. Changes may only be made if your campus has allowed that option.

Student Graduation Plan

Subject Areas

Language Arts Search **Mathematics** Science Social Studies Economics/Free Enterprise Health EL/English Other Languages Fine Arts

Tech Applications Career/Tech Education Electives Local

Available Courses

11th Grade >> 12th Grade >>

Select All	Course Number	Title	Service ID	Grade Level
<input type="checkbox"/>	2011	ALGEBRA I	03100500	9
<input type="checkbox"/>	2021	ALGEBRA II	03100600	11
<input type="checkbox"/>	2022	ALGEBRA II A	03100600	11
<input type="checkbox"/>	2023	ALGEBRA II B	03100600	11
<input type="checkbox"/>	2031	GEOMETRY	03100700	10
<input type="checkbox"/>	2032	GEOMETRY A	03100700	10
<input type="checkbox"/>	2033	GEOMETRY B	03100700	10
<input type="checkbox"/>	1114	INSTUMTH	03102500	9
<input type="checkbox"/>	2040	MATH MODELS	03102400	9
<input type="checkbox"/>	2042	MATH MODELS A	03102400	9
<input type="checkbox"/>	2043	MATH MODELS B	03102400	9
<input type="checkbox"/>	2201	PRE-CAL A	03101100	12
<input type="checkbox"/>	2203	PRE-CAL B	03101100	12
<input type="checkbox"/>	2200	PRE-CALCULUS	03101100	12
<input type="checkbox"/>	2035	STATISTICS	13016900	11
<input type="checkbox"/>		IBUS		

Courses assigned to you for future grade levels

<< Remove Save Grad Plan >>

Select All	11th Grade Grad Plan Courses	Credits	Meets Req.	Default
<input type="checkbox"/>				
No data				
Select All	12th Grade Grad Plan Courses	Credits	Meets Req.	Default
<input type="checkbox"/>				
No data				

○ Cumulative Coursework and Credits

Subject Area	Service ID	School Year	Credits Needed	Credits Earned	Semester 1 Grade	Semester 2 Grade	Final Grade	Credits In Progress	Credits Scheduled/Requested	Remaining Plan Credits	Credits Lacking
Mathematics											
ALGEBRA I	03100500	2018/2019	1.5	0.97	0.94	0.96	0.0	0.0			
GEOMETRY	03100700	2019/2020	0.0				1.0	0.0			
Total			4.0	1.5			1.0	0.0		0.0	1.5

Credit Summary:

The Credit Summary page allows you to view a report of your total credits needed, credits earned, courses/credits in progress, requested/scheduled courses/credits, and planned courses/credits. If you are lacking any credits for graduation in one or more subject areas, this information is displayed as well.

Subject Area	Credits Needed	Credits Earned	Credits in Progress	Credits Scheduled/Requested	Remaining Plan Credits	Credits Lacking
Language Arts	4.0	1.5	1.0	0.0	1.0	0.5
Speech	0.0	0.0	0.0	0.0	0.0	0.0
Mathematics	4.0	1.5	1.0	0.0	0.0	1.5
Science	4.0	0.5	1.0	0.0	0.0	2.5
Social Studies	4.0	0.5	1.0	0.0	0.0	2.5
Economics/Free Enterprise	0.5	0.0	0.0	0.0	0.0	0.5

Credit Detail:

The Credit Detail tab allows you to view expanded detail of your credit summary information. In addition to the credit summary data, the specific courses, service IDs, school years, and grades are displayed.

Subject Area	Service ID	School Year	Credits Needed	Credits Earned	Semester 1 Grade	Semester 2 Grade	Final Grade	Credits in Progress	Credits Scheduled/Requested	Remaining Plan Credits	Credits Lacking
Language Arts											
ENGLISH I	03220100	2018/2019		1.5	081	065	073	0.0	0.0		
ENGLISH II	03220200	2019/2020		0.0				1.0	0.0		
Total			4.0	1.5				1.0	0.0	1.0	0.5
Speech											
Total			0.0	0.0				0.0	0.0	0.0	0.0
Mathematics											
ALGEBRA I	03100500	2018/2019		1.5	097	094	096	0.0	0.0		
GEOMETRY	03100700	2019/2020		0.0				1.0	0.0		
Total			4.0	1.5				1.0	0.0	0.0	1.5
Science											
BIOLOGY	03010200	2018/2019		0.5	075		075	0.0	0.0		
CHEMISTRY	03040000	2019/2020		0.0				1.0	0.0		
Total			4.0	0.5				1.0	0.0	0.0	2.5